

31st Annual City on the Hill Youth Leadership Conference July 24th – July 29th 2018

City on the Hill is a nonprofit organization composed of Christian men and women involved in the fields of Christian ministry, education, business, law, medicine, media and public service – organized for the purpose of sponsoring an educational opportunity, which we call the City on the Hill Youth Leadership Conference. The students are selected from throughout the State of California to participate in a fun and informative week of fellowship, study, and training at **William Jessup University in Rocklin, CA.**

Highlights of the program include workshops on our Christian heritage, the government of California, grassroots community organizing, the influence of the news media, and career guidance. Fun recreation and entertainment will also be provided in the evenings to give everyone a great opportunity to get to know one another. Participants will conduct a mock legislative session in the California Capitol building and meet with members of the California Legislature. The conference will conclude with a special banquet on Saturday night.

Students and staff will reside in dormitories located on the campus of the William Jessup University in Rocklin, California. Transportation during the conference in Rocklin and Sacramento, accommodations, meals, and program materials are included in the cost of the conference. Travel to and from the conference is not included.

Requirements

- Must be a Christian youth at least 14 years of age and no older than 18 years old (unless otherwise approved by the conference administrator) enrolled in a public or private high school, or currently being home schooled at the high school level;
- Must submit a completed application package postmarked by **June 25th**; and
- A letter of recommendation must be submitted by a pastor or priest who knows you.

The following must be completed and returned (postmarked) by **June 25, 2018**:

**Application Form and Essay Questions
Emergency Information and Permission Form
Conference Fee Schedule and Worksheet
Travel Arrangements Form
Pastoral Letter of Recommendation**

Mail Application and Letter of Recommendation to:

**City on the Hill Youth Leadership Conference
6359 Auburn Blvd., Ste. A, Citrus Heights, CA 95621**

**For program and application questions contact Danielle Cullum @ 916-498-1940 or
daniellec@capitolresource.org.**

City on the Hill Youth Leadership Conference Application Form

STUDENT INFORMATION (Please type or print clearly in ink.)

Name _____
Last First Middle Preferred Name

Address _____
Number & Street

City _____ State _____ Zip _____ Age _____

Home Phone (____) _____ Cell Phone (____) _____

**Please note: Cell phones are not permitted at COTH.*

Date of Birth _____ Circle One: Male / Female

E-mail _____ Roommate Request _____

Siblings applying: _____

Referred to COTH by: _____

Facebook: _____ Twitter: _____

T-SHIRT SIZE _____ (xs-xxl)

STUDENT STATUS I am a new student I am a returning student

SCHOOL INFORMATION Home Private Public

Tape photo here

CHURCH INFORMATION

Pastor, Priest or Youth Leader's Name

Church Name

Church Address

Phone (____) _____

MEDICAL INFORMATION

Name of Health Insurance Company or Medical Plan _____

Address of Company _____

Phone Number (_____) _____ Policy Number _____

Name of Policy Holder _____ Member Number _____

Do you have a family doctor? Yes / No If yes, name _____

Phone Number (_____) _____

EMERGENCY INFORMATION

Parent(s) or Legal Guardian _____

Address _____

Number & Street

City

State

Zip

Home Phone _____ Cell Phone _____ Work Phone _____

E-mail _____

Second Emergency Contact _____

Relationship _____

Address _____

Number & Street

City

State

Zip

Home Phone _____ Cell Phone _____ Work Phone _____

Are you currently under a doctor's care? Yes / No

If yes, please explain: _____

Are you currently taking any medications? Yes / No

If yes, what kind: _____

Please list any and all allergies:

Describe any physical condition that would require special arrangements or that we should be aware of: _____

PERMISSION FORM

I hereby give my permission for my child to:

- A) Receive medical care in the unlikely event of an emergency
- B) Participate in all activities of the 2018 City on the Hill Youth Leadership Conference

Signature of Parent/Guardian _____

Name (Please print) _____ Date _____

Important: All students must have this form filled out and on file with the conference administrator prior to the conference.

Student's name _____

ESSAY QUESTIONS

(RESPONSES SHOULD BE TYPED. THERE ARE NO LENGTH REQUIREMENTS. PLEASE PROVIDE THOROUGH ANSWERS.)

New Students

1. Describe your spiritual growth. Discuss your relationship with God, specifically, how this relationship influences your daily life, including your academic and life goals.
2. Describe one political or social issue that interests you and why.
3. Explain your desire to participate in the City on the Hill Youth Leadership Conference.

Returning Students

1. Explain why you want to participate in the City on the Hill Youth Leadership Conference again.
2. Describe what you hope to walk away with from this City on the Hill that you didn't previously get, and one of the most impactful things from your previous time at COTH.

EXTRACURRICULAR INVOLVEMENT

List church, community and school involvement below. Include any office you have held, club membership, after-school activities, and work experience. Give the length of involvement and the grade you were in at the time you were engaged in the activity. Please do not feel as though you must have an entry for every area.

Church/Community Activities _____

School Activities _____

STUDENT COVENANT

City on the Hill (COTH) Youth Leadership Conference is primarily a **leadership** training/study camp for **committed Christian** teens (14 to 18 years of age). We want to make your experience here enjoyable, rewarding and challenging. The staff is committed to helping you grow as a leader and is looking forward to working with you. The development of leadership skills includes taking responsibility for your own life and conduct. Please read the following carefully:

- I. *The Bible says that Christians should “think on things that are excellent” and “avoid all appearance of evil.”*
I will maintain the highest moral standards and maintain a clear personal witness through proper conduct and modest dress.
I will not drink or possess alcoholic beverages while at COTH; I will not possess or use any type of illegal drugs, engage in offensive language, smoking, etc.

- II. *Leadership involves self-discipline, which means accepting personal responsibility to do those things that are expected of you “as unto the Lord.” Christian leadership involves servant-hood. Jesus said, “Whoever wishes to become great among you shall be your servant.”*
I will attend and be prompt and attentive in all classes and activities. I will keep my belongings, room, my public areas, and myself neat and clean. I will be in my dorm by lights out. I will not leave my dorm room before it is allowed. I will not leave the campus without permission.
I will display a servant attitude toward my fellow delegates and staff.

- III. *COTH is an environment conducive to learning and personal growth, and one in which you can make friends and not be distracted by outside influences.*
I will not bring to COTH anything that would detract from this goal; this includes cell phones, iPods, iPads, Kindles, TVs, tablets, laptop computers, printers, etc., and inappropriate literature.

- IV. *COTH is held at William Jessup University and the California State Capitol. We believe it is important to present a clear testimony for Jesus Christ among our neighbors and in the community.*
I will respect the property, privacy, and rights of others, including those of others not associated with COTH. I will not enter the dorm room of a member of the opposite sex. I will not “pair off” with a member(s) of the opposite sex or go off on my own or with another student, without permission from COTH staff at anytime. I will not arrange any meetings with any non-City on the Hill participants.

- V. *The Bible commands us to submit to authority.*
I agree to willingly abide by the rules of City on the Hill, modeling respect for those in authority, regarding my fellow delegates with dignity, and looking for opportunities to serve.

I have read and I agree to all of the above. I understand that I will be asked to leave at my own expense if I do not abide by the City on the Hill regulations.

Signature of
Student _____

Date _____

CONFERENCE FEE SCHEDULE

Registration Fee: \$200 (non-refundable) is due at the time of application. This fee is required of every student who applies for the conference. *Exception:* The registration fee will be refunded to students who are not accepted to the conference.

Conference Tuition: The total cost of City on the Hill is \$400, which includes local transportation, meals, accommodations and program materials.

Late Registration Fee: Applications postmarked *after June 25th* will be charged an additional \$50, for a total conference cost of \$450.

Sibling Discount: When a family sends more than one student to the same City on the Hill Conference the same year, the students become eligible for a tuition discount. Each student from the family attending will receive \$50 off their tuition upon their acceptance into the program.

Reference Discount: We want to reward those that are telling their friends about the City on the Hill program. When someone mentions in their application they were referred to the conference by you, you will receive \$25 off your tuition upon their, and your, acceptance into the program.

Discount Details: Limit: you may receive no more than 2 reference discounts or one sibling and one reference discount (a total of two discounts for the conference).

Payment Balance: The balance of \$200 (or \$250 for late applications) must be paid by the start of the conference. Students may bring tuition payments with them to registration on site.

Late Applications: Conference space is limited. Availability after **June 25th** is on a first-come-first-served basis.

Cancellation: Due to contractual obligations with conference facilities, City on the Hill will not refund tuition for students canceling their participation. City on the Hill will make every effort to refund tuition for students unable to attend due to illness or other emergencies but cannot guarantee such refunds. City on the Hill will not refund tuition for students sent home from the conference.

Banquet Reservations: Parents, friends, and other family members are welcome to attend the banquet on Saturday July 28th. Reservations and payment for the banquet must be made by the start of the conference on July 24th. The cost for the banquet is \$28 per person. (Cost for COTH student is covered in tuition). Check in for the banquet will begin at 7pm on Saturday evening and the banquet will begin at 7:30pm. The banquet will be held in the Lecture Hall at William Jessup University.

Banquet Reservations

I am reserving _____ spots for the banquet.
(not including the student attending COTH)

_____ I will mail payment.

_____ I will not attend the banquet.

_____ I will pay at conference registration.

Acknowledgement of Fee Schedule

I understand the financial obligations of attending City on the Hill and will abide by the deadlines and requirements detailed in the Conference Fee Schedule.

Guardian's signature

Student's signature

If paying via check, please make all checks payable to “City on the Hill.”

I want to pay Fees by Visa or MasterCard

(Registration fee will be charged immediately. All other fees will be charged upon student’s acceptance into the program. You will be notified via email of student’s acceptance to the program.)

Credit card information & authorization

Visa MasterCard

Card # _____

Exp. Date (required) _____

Signature _____

Phone (_____) _____

Address _____

- Charge \$200 registration fee to card listed above.**
- Charge remaining \$200 (or \$250 if postmarked after June 24th) of tuition to card listed above.**
- Charge for _____ banquet spots totaling _____ to card listed above. (\$28 each person)**

Note: Do not include student attending COTH in the number of reservations you make. Their fee is included in the tuition price.)

Total to be charged to card: _____

COTH 2018 Parental Consent Form

We appreciate the fact that you are sending your child to us for this unique conference. As part of a pro-family organization, we believe you have a right to know and consent to what material is presented to your children.

Below is a listing of the topics that could be covered during the conference. These topics will be addressed through the bills that the students will carry as "Legislators," by our guest speakers, or in discussions on the issues that face politicians today. While we have done our best to anticipate the various issues that will come up, there may be some others that will come up by way of related topics or during group discussions.

All of these topics will be presented and discussed from a Christian perspective. However, for the purposes of teaching debate and logical argument, we may hold a mock debate in which two of our staff members will take an issue and debate it from both sides – liberal and conservative. The purpose is to teach the students how to recognize the other side's arguments. We are careful to leave the students with a clear understanding of the Christian perspective.

Please read the list and sign at the bottom to indicate that you have been informed of the content, and that you give your child approval to participate in all aspects of the conference.

Abortion Clinics and Free Speech	Homosexual Agenda
Abortion Funding and Parental Consent	Internet Issues: protection of minors, restrictions on obscenity, etc.
Abstinence Education	Mandatory Community Service
Civil Unions/Domestic partnership	Marijuana/Drug Laws & Policy
Death Penalty	Parental Rights/Children's Rights
Discrimination	Pornography
Education	Presidential Election
Elections: reform, modernization	Pupil Attendance
Euthanasia	Religious Exercise
Financial Institutions: privacy	Sex Offenders
Free Speech	Spanking
Gaming/Gambling	Stalking Laws
Gun Control and Registration	Taxation: income tax, charitable gifts
Hate Crimes	Transgender Issues

If you have any questions or concerns, please contact us immediately.
Phone: 916-498-1940 or E-mail: daniellec@capitolresource.org

I hereby give my permission for my child (fill in name) _____ to participate in all aspects of City on the Hill, including the discussion and debate of the above topics. I understand that related topics not specifically mentioned above may also be addressed in the course of the conference.

Signature of Parent or Guardian _____

Name Printed _____ Date _____

MEDIA AUTHORIZATION

By affixing my signature below, I certify that I am the parent of (or legal guardian of, or I am 18 years old) (Name of Student) _____ and I do hereby grant my permission to Capitol Resource Institute to publish, reprint, and/or use indefinitely photographs, video and audio of the above-mentioned student taken during the July 24-29, 2018 City on the Hill Youth Leadership Conference and the events in conjunction, in any way they deem appropriate.

Student photographs may be used in conference brochures, promotional materials, emails, or newsletters.

Signature of Student

Date

Signature of Parent

Date

TRANSPORTATION AUTHORIZATION

By affixing my signature below, I certify that I, the parent of (or legal guardian of, or I am 18 years old) (Name of Student) _____ and I do hereby grant my permission for them to ride in the vehicle of a City on the Hill staff member in the event that it is necessary. I also grant my permission for them to ride in the bus to and from the State Capitol.

Signature of Student

Date

Signature of Parent

Date

TRAVEL ARRANGEMENTS

City on the Hill 2018

A City on the Hill staff person will meet you at the airport, train or bus station, anywhere in Sacramento, and transport you to William Jessup University. Please fill out this form to help us make efficient arrangements for transporting City students on arrival and departure days. ***It is your responsibility to keep us informed of any changes in your plans.*** Contact Danielle Cullum at 916-498-1940 or daniellec@capitolresource.org with travel plans, changes or questions.

Plan to arrive between 9:30am and 10:30am on Tuesday, July 24th, and to depart by 11:00 a.m. on Sunday, July 29th. The program begins promptly at 11am on Tuesday.

Student's Name: _____

I have not yet made travel arrangements, but **I will contact you** to confirm my arrangements. I understand that I must contact you by **July 16th, 2018.**

I will be arriving by:

_____ **CAR** I will be dropped off by my parents or friends

I will drive myself to the conference.

_____ **PLANE** Airport of Arrival _____ Airline _____

Flight Number _____ Arrival Time _____

Departure Information: Airport of Departure _____ Airline _____

Flight Number _____ Departure Time _____

_____ **AMTRAK** City of arrival _____

Train Number _____ Arrival Time _____

Departure Information: City of departure _____

Train Number _____ Departure Time _____

APPLICATION CHECK LIST

Please be sure to include the following items with your application:

- A Recent Photograph of Yourself
- Completed Application Form
- Essay Questions and Church, Community and School Activities Form
- Check, Money Order or Credit Card Information for the \$200 Registration Fee
- Emergency Information and Permission Form
- Student Covenant
- Parental Consent Form
- Media and Authorization Form
- Conference Fee Schedule and Fee Worksheet
- Travel Arrangements Form
- Pastoral Letter of Recommendation from your Pastor, Youth Pastor or Priest.
He or she may mail this to City on the Hill separately. It must be postmarked by **June 25th, 2018.**

Make copies of the following for your records:

- Completed Application Form, Essay Questions and Church, Community and School Activities Form
- Conference Fee Schedule and Fee Worksheet
- Travel Arrangements Form

*Completed Application Must be Postmarked by **June 25th, 2018.***

City on the Hill Youth Leadership Conference

PASTOR OR YOUTH LEADER RECOMMENDATION

Applicant _____

How long, and in what capacity, have you known the applicant?

Please assess the applicant relative to others you have known in a similar capacity.

What are the applicant's primary strengths and weaknesses?

For the student's benefit during the conference, please answer the following questions to the best of your ability to help us gauge how to better serve them individually:

		Low	Average	High
a.	Interest in Spiritual Growth			
b.	Knowledge of the Bible			
c.	Understanding of the Christian Worldview			
d.	Interest in the Political Process			
e.	Knowledge of the Political Process			
f.	Knowledge of controversial Issues such as abortion, homosexuality, euthanasia, etc.			
g.	Public Speaking / Debate			

RECOMMENDATION CONTINUED

Applicant _____

What is your overall recommendation? (check one)

_____ Strongly Recommend

_____ Recommend

_____ Recommend with some reservation

_____ Do not recommend

Signature of the Recommender _____

Name of the Recommender _____

Phone _____

Position or Title _____

School / Church _____

Address _____

Address _____

PLEASE MAIL OR EMAIL TO:

CAPITOL RESOURCE INSTITUTE

6359 Auburn Blvd., Ste. A,

Citrus Heights, CA 95621 PHONE: 916-498-1940

EMAIL: daniellec@capitolresource.org

Please return by June 25th, 2018.

Dear Prospective City on the Hill Student,

The following information is intended to help you think of ways to raise the funds you need to attend City on the Hill 2018. Most of it is common sense, but hopefully these ideas will save you time in the brainstorming stage.

Raising funds for your tuition should be no trouble if you are willing to put some effort and a little time into the process. Be determined that you are able to do this, and you will find that it's easier than you may have expected to reach your goal.

PRACTICAL SUGGESTIONS:

1. Look at the calendar and figure out how much money you will have to raise each week before you make the final payment. Breaking it down this way makes it more manageable. It will also motivate you to spend a little time each week working toward your goal.
2. Start by writing letters to all of your relatives and friends, *even if you are fairly certain they wouldn't contribute*. Sometimes these are the very individuals that will surprise you! Many people like to make donations to help someone they know. A form letter works nicely.
3. Contact a staff member at your church, preferably someone who knows you like your Youth Pastor, and tell him/her about your opportunity to attend City on the Hill. Then ask if you can offer your services to people in the church in exchange for a donation to help you attend City on the Hill. Ask if you can place an advertisement in the bulletin, newsletter, on the bulletin board, or wherever such information is posted in your church.
4. Ask if there are any jobs that need to be done at the church facility. For example, some churches may pay for baby sitters, window washers, lawn cutters, extra secretarial work, odd jobs, etc.

5. Your youth group or another group in your church may want to sponsor a fund-raising event to benefit you. Some suggestions are: A dinner, bake sale, concert, car wash, or silent auction. Any of these would make good fund-raising events.

6. Contact your local central committee, tea party group or other civic groups about a possible sponsorship.

Be creative in thinking of ways to get your friends and your church involved in sending you to City on the Hill. These are just a few suggestions to get you started. Finally, be sure to pray as you go. It can be scary asking people for money, but many people actually enjoy giving to individuals like yourself you are bold enough to ask! Ask God to help you and you will be amazed at the results.